

Ministry Leader Manual Feedback Assessment

Thank you for taking the time to review this draft of the Ministry Leader Manual. Your thoughtful feedback helps ensure this manual is clear, comprehensive, and truly supports our ministry leaders. Please answer the following questions honestly and provide specific examples where possible.

Overall Impressions:

1. What is your overall impression of this online manual? (e.g., helpful, confusing, comprehensive, lacking, encouraging, etc.)
2. How well do you believe this manual will serve the needs of our ministry leaders?
3. What is the single most helpful aspect of manual?
4. What is one area that could be improved the most?

Section-Specific Feedback:

For each of the following sections, please rate its clarity and usefulness on a scale of 1 to 5 (1 = Not at all clear/useful, 5 = Very clear/useful). Feel free to add specific comments or suggestions for each section.

SECTION 1: WE ARE KINGDOM

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:
 - The Mission of Our Church:
 - The Vision of Our Church:
 - The Culture of Our Church:
 - Ministry Organizational Structure:
 - Expectations of Ministry Participants:
 - Leadership Training:

SECTION 2: QUALITIES OF A LEADER

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:
 - The Heart of a Leader:
 - Leading from the Front:
 - Leading by Example:
 - Characteristics of a Christian Leader:

SECTION 3: MINISTRY HEALTH AND ACCOUNTABILITY

- Clarity: 1 2 3 4 5

- Usefulness: 1 2 3 4 5
- Comments:
 - Understanding the Purpose of Your Ministry:
 - Ministry Tenure:
 - Strategic Plan/Leadership Evaluations:
 - Attendance and Accountability:

SECTION 4: LEADING YOUR MINISTRY

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:
 - Welcoming New Ministry Members:
 - New Ministry Member Meeting:
 - Ministry Manuals:
 - Importance of Discipleship:
 - Ministry Member Withdrawal:
 - Handling Ministry Rosters:

SECTION 5: EVENT PLANNING

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:
 - Requesting Meeting Space:
 - Funding Your Event:
 - Marketing Your Event:
 - After Action Reporting:

SECTION 6: MINISTRY LEADER CODE OF CONDUCT

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:
 - Dress Code Guidelines:
 - Ministry Confidentiality:
 - Social Media:
 - Use of Church Property and Equipment:
 - Storing Ministry Items:
 - Conflict Resolution:

SECTION 7: MINISTRY MEMBER CARE

- Clarity: 1 2 3 4 5
- Usefulness: 1 2 3 4 5
- Comments:

- Ministry Care:
- Incident/Accident Reporting:

Additional Questions:

1. Are there any topics missing that you believe are essential for ministry leaders? If so, please list them.
2. Is there any information that you found to be unclear, confusing, or contradictory? Please specify.
3. Are there any sections or topics that you believe could be expanded upon with more detail or examples?
4. Is the language used in the manual accessible and easy to understand?
5. Do you find the overall tone of the manual to be encouraging and supportive?
6. Do you have any suggestions for the formatting or layout that would improve readability?

Additional Comments:

Please use this space for any other feedback or suggestions you may have.

Thank you again for your time and input!