

FIELDWORK PERFORMANCE EVALUATION

Student: Nikki Hardin

Make 2 copies

Workplace Supervisor: Eran Poole

Circle: Mid-term Final

Objectives & Evaluation Criteria (List enabling objectives from the Contract)	No Progress To Date	Satisfactory Progress	Superior Progress
1. Conduct research and needs assessment.			X
2. Develop a comprehensive framework for the handbook.			X
3. Draft and design handbook content for each section of the handbook			X
4. Obtain approval from church leadership on the draft to ensure I am producing what is expected before completing the final product.	X		
5. Incorporate feedback into final copy of the handbook after approval.	X		
6. Develop and implement a training and communication plan.	X		
Nikki is on task according to the contract. We were very impressed with the needs assessment that she			

provided to our executive team. It was very detailed and organized. She keeps us updated and informed on her timeline. She is working diligently on the ministry handbook. We've had the opportunity to view the draft and she's headed in the right direction. We are looking forward to the finished product.

Evaluator's Signature Erin Poole Date 2-19-2025

Student's Signature Nikhil H. Q. Date 2/20/2025