

# Jen Van Ness

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🌐https://jenvanness.foliotek.me/ 📅DOB 05/18/1976 USA

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## SUMMARY

I grew up in a third culture environment living overseas in The Netherlands, Saudi Arabia and Japan. I love exploration, I enjoy transitions, and I look at the world from an international perspective. I speak French proficiently and some basic Mandarin and Japanese. I am currently enrolled at The University of North Texas for a Masters in Library Science with a graduation date of December 2023. I will concurrently obtain a teacher-librarian certificate in school librarianship.

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## EXPERIENCE

### Middle School Teacher, Summer Passport Program

#### THE AMERICAN SCHOOL IN JAPAN

June 2022, June 2023, Tokyo, Japan

- Created a bespoke curriculum centered around literacy and the Power of Reading.
- Supported cooperative learning, game-based learning and independent study in the classroom.
- Daily formative assessments to gauge active learning and weekly summative assessments.

### LIBRARY ASSISTANT

#### CANADIAN ACADEMY

August 2020 – December 2022, Kobe, Japan

- Collaborated on PYP library curriculum with elementary teachers.
- Developed literacy lessons for grades PreK-5 inclusive to all learners.
- Managed Follett OPAC for all circulation, cataloging, reports, and collection maintenance.
- Supported all circulation desk activity and facilitated wayfinding and technology troubleshooting.
- Ordered and purchased books reflective of the interests of staff.
- Led read-alouds for early childhood learners in PreK and Kindergarten.
- Made unique interactive displays and digital content to engage learners in their reading environment.
- Created and implemented a Collection Development and request for reconsideration policy for the CA Library.

### MIDDLE SCHOOL ASSISTANT LIBRARIAN

#### SHANGHAI AMERICAN SCHOOL

January 2019 - June 2020, Shanghai, China

- Managed all circulation desk activities, including circulation and reporting.
- Mastery of Follett OPAC and administration of all accounts and collection development.
- Developed a reader's advisory program for all middle school students.
- Taught extended advisory classes for grades 5-8.
- Led a weekly yoga and wellness program for middle school students grades 5-8.

### ADVANCED PLACEMENT (AP) COORDINATOR

#### SHANGHAI AMERICAN SCHOOL

August 2015 - December 2018, Shanghai, China

- Managed the annual enrollment and exam administration of 34 AP Exams for over 400 students.

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## EDUCATION

### Masters in Library Science

University of North Texas • US, TX, Denton • 2023 • 4.0

### Masters Certificate English Literature

King's College London • UK, London • 2000

### Bachelor of Arts in English

The University of Pennsylvania • Philadelphia, Pennsylvania • 2000

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## CERTIFICATIONS

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### Teaching Certificate

Moreland University Washington, DC • 2023

I am certified to teach upper elementary and middle school grades.

### School Librarianship

The University of North Texas • 2023

Expected certificate in school librarianship December 2023.

### IB

IB and the Role of the Librarian • 2022

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## SKILLS

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I am well-versed in Web2.0 technologies in the library and in the classroom. Please see the websites below for examples of my work.

YouTube: <https://bit.ly/JenLibraryYouTube>

Website: <https://jenvanness.foliotek.me/>

Blog: <https://globallibrarian.wixsite.com/website>

Teaching Portfolio: <https://globallibrarian.wixsite.com/jenvanness>