



BEACON UNIVERSITY

6003 Veterans Parkway, Columbus, GA 31909

COURSE SYLLABUS

I. COURSE TITLE:

LD 510 Leadership Principles (DE)

II. COURSE DESCRIPTION:

This graduate course will provide a framework of critical thinking skills and knowledge that will assist the student to function in a leadership capacity. The primary objective of this course will be for the student to develop the skills needed for contemporary leadership challenges and the ability to propose needed solutions to transform organizations through effective leadership.

III. COURSE RATIONALE:

The study of this course will enhance the students's knowledge and skills in effective leadership of people and organizations. The student's awareness and ability to apply Christian leadership principles will be increased.

IV. COURSE OBJECTIVES:

A. *Cognitive Domain:*

The student will be able to:

1. Identify the key issues that confront the leader in ministry, education, business, and other organizations. (Knowledge)
2. Identify and develop strategies for developing effective leadership in his/her own family, business, and ministry. (Knowledge, Comprehension and Application).
3. Discuss and formulate a leadership training and development strategy for an organization. (Comprehension, Application and Analysis)

4. Demonstrate a level of competency in assessing levels of function and dysfunction in the leadership of an organization. (Comprehension, Application, Analysis and Evaluation)
5. Develop a personal theory and methodology of effective Christian leadership. (Comprehension, Application, Analysis, Synthesis and Evaluation)

B. *Affective Domain:*

1. The student will be motivated to achieve a higher level of growth in his/her leadership role(s). (Responding)
2. The student will have an increased desire to implement Biblical principles of leadership in practical ways in his/her family, business, and ministry. (Valuing)

V. COURSE OUTLINE:

A. Module One: Video lectures 1-10 will cover the following topics -

1. *Leadership Definition*
2. *Leadership Foundations*
3. *Leadership Qualifications*
4. *Leadership Characteristics*
5. *How To Meet People's Needs As A Leader*
6. *How To Respond To Criticism As A Leader*
7. *How To Confront As A Leader*
8. *How To Recognize Potential Leaders*

B. Module Two: Video lectures 11-20 will cover these topics -

1. *How To Empower Your Top Leaders*
2. *The Power Of A Clear Vision*
3. *Questions Real Leaders Ask Themselves*
4. *Success Without A Successor Is Failure*
5. *How To Choose Spiritual Sons*
6. *Now That You Are A Leader*
7. *Levels of Leadership*
8. *Seven Qualities of a Great Leader*

VI. COURSE METHOD:

Class sessions will include the presentation of lecture material as well as the opportunity to discuss key issues of leadership. There will also be in-class discussions of relevant case studies. Work outside of class will focus on reading assignments, written responses

to those reading assignments, and written reports of certain case studies. These learning methods will be presented in two modules:

- A. Module One: The first 10 lectures, reading the text by Hunter and the written review, and a mid-term exam.
- B. Module Two: The last 10 lectures, reading the text by Damazio and the written review, the research project, and a final exam.

VII. COURSE TEXTS:

Rosenbach, William E. and Robert L. Taylor, eds. *Contemporary Issues in Leadership*. 5th Edition. Boulder: Westview Press, 2001.

Damazio, Frank. *The Making of a Leader*. Portland: City Christian Publishing, 1988.

Dr. Cottle's *Study Guide* available from TEC, 6003 Veterans Parkway, Columbus, GA 31909.

VIII. COURSE REQUIREMENTS:

- A. **Reading:** Read the texts by Rosenbach & Taylor and Damazio and write a 1,250-word summary and "book review" using the guidelines provided.
 - 1. Write a review of Rosenbach & Taylor. Due by the first session of the module two lectures.
 - 2. Write a review of chapters 1, 3, 4, 5, 8, 11, 12, 13, 18, 21 only of Damazio. Due two weeks after the last session of the module two lectures.
 - 3. These papers must be prepared according to Turabian's *A Manual for Writers of Term Papers, Theses and Dissertations*, 6th edition.
- B. **Testing:** Two exams will be given during the course. Both the live and the DE classes will take the exams on Blackboard.
 - 1. Mid-Term Exam, covering the module one lecture contents and the text by Rosenbach & Taylor. This exam must be completed before the second module.
 - 2. Final Exam, covering the module two lecture contents and the text by Damazio. This exam must be completed within two weeks after the last session of the module two lectures.
- C. **Research & Writing:** Design an effective leadership training and development program applicable in a local church, or other organizational setting.
 - 1. Your Project should include the following:
 - a. Identification of specific needs of leaders and leadership issues that your training program will address (Need).
 - b. The relevance and application of those needs and issues in the

- context of the contemporary church or other organization (Rationale).
- c. Definition of the goals of training (Objectives).
- d. An explanation of the methods to be used and the content of the training program (Methodology and Content).
- e. How the success of the program will be measured (Outcomes).
- 2. A minimum of eight (8) sources should be cited in the body of your paper.
- 3. The paper no less than 12 and no more than 15 pages in length.
- 4. This paper is to be prepared according to Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations*, 6th edition.
- 5. Term Project is due within two weeks after the last session of the module two lectures.

IX. COURSE EVALUATION:

A. Grade:

Book Summary & Review (Rosenbach and Taylor, 5th Edition)	15 %
Book Summary & Review (Damazio)	15 %
Mid-Term Exam	20 %
Final Exam	20%
Term Project	<u>30%</u>
	100 %

- B. Late Assignments:** If the student is not able to complete the assignments or exams during the times stated, it is the responsibility of the student to contact the instructor and make the necessary arrangements to accomplish make-up work. If the student fails to make the necessary arrangements, the make-up assignment will automatically be dropped one letter grade each day it is past due date.

X. COURSE PROFESSOR:

Professor

Dr. Ronal E. Cottle
 Faculty Rank: Professor
 Chancellor of Beacon University

Proctor

Dr. Larry Asplund
 Special Assistant to the President
 Faculty Rank: Instructor
 Office Phone: 706.323.5364. ex. 256
 E-Mail: larry.asplund@beacon.edu
 Office Hours on Campus: 8-5, Monday through Friday

XI. COURSE BIBLIOGRAPHY:

Books

- Adams, Bruce. Ed. *Ethics and Leadership Working Papers*. Kellogg Leadership Studies Project. College Park: The James MacGregor Burns Academy of Leadership, 1996.
- Anderson, Ray S. *The Soul of Ministry: Forming Leaders for God's People*. Louisville: Westminster John Knox, 1997.
- Blackaby, Henry and Richard Blackaby. *Spiritual Leadership: Moving People On to God's Agenda*. Nashville: Broadman & Holman, 2001.
- Carroll, Jackson W. *As One With Authority*. Louisville: Westminster John Knox, 1991.
- Chaleff, Ira. *The Courageous Follower: Standing up to and for Our Leaders*. 2nd Ed. San Francisco: Berrett-Koehler Publishers, 1995, 2002.
- Clinton, Robert J. *The Making of a Leader: Recognizing the Lessons and Stages of Leadership Development*. Colorado Springs: NAV Press, 1988.
- Damazio, Frank. *The Making of a Leader*. Portland: City Bible Publishing, 1988.
- _____. *Effective Keys to Successful Leadership*. Portland: City Bible Publishing, 1993.
- _____. *The Vanguard Leader*. Portland: City Bible Publishing, 1994.
- Dale, Robert. *Leadership for a Changing Church*. Nashville: Abingdon Press, 1998.
- Drucker, Peter F. *Managing the Non-Profit Organization: Principles and Practices*. New York: Harper Business, 1992.
- Gardner, John W. *On Leadership*. New York: Simon & Schuster Adult Publishing Group, 1993.
- Harari, Oren. *The Leadership Secrets of Colin Powell*. New York: McGraw Hill, 2002.
- Hunter, James C. *The Servant: A Simple Story about the True Essence of Leadership*. Roseville: Prima Publishing, 1998.
- Julian, Larry. *God is My CEO: Following God's Principles in a Bottom-Line World*. Avon: Adams Media Corporation, 2001.
- Kets de Vries, Manfred F. R. *The Leadership Mystique: A User's Manual for the Human Enterprise*. Harlow: Pearson Education, 2001.
- Kotter, John P. *Leading Change*. Boston: Harvard Business School Publishing, 1996.
- Kouzes, James M. and Barry Z. Posner. *Credibility: How Leaders Gain and Lose It, Why People Demand It*. Indianapolis: Jossey-Bass Publishers, 1995.
- _____. *Encouraging the Heart: A Leader's Guide to Rewarding and Recognizing Others*. Indianapolis: Jossey-Bass Publishers, 1998.
- _____. *The Leadership Challenge*. 3rd Ed. Indianapolis: John Wiley and Sons, 2002.
- Maxwell, John C. *The 21 Irrefutable Laws of Leadership*. Nashville: Thomas Nelson, 1998.
- _____. *The 21 Indispensable Qualities of a Leader: Becoming the Person that People Want to Follow*. Nashville: Thomas Nelson, 1999.
- _____. *The 17 Indisputable Laws Of Teamwork: Embrace Them and Empower Your Team*. Nashville: Thomas Nelson, 2001.
- _____. *Developing the Leader within You*. 2nd Ed. Nashville: Thomas Nelson, 2001.
- _____. *Leadership 101*. Nashville: Thomas Nelson, 2002.
- Nee, Watchman. *Authority and Submission*. Anaheim: Living Stream Ministry, 1998.
- Nelson, William R. *Ministry Formation for Effective Leadership*. Abingdon Press, Nashville, 1988.
- Oswald, Roy M and Otto Kroeger. *Personality Type and Religious Leadership*. The Alban

- Institute, Washington, DC, 1988.
- Pree, Max De. *Leadership is an Art*. New York: Dell Publishing Company, 1990.
- Rosenbach, William E. and Robert L. Taylor, eds. *Contemporary Issues in Leadership*. 5th Edition. Boulder: Westview Press, 2001.
- Sanders, J. Oswald. *Spiritual Leadership*. Revised. Chicago: Moody Publishers, 1994.
- _____. *Dynamic Spiritual Leadership: Leading like Paul*. Uhrichsville: Barbour Publishing, 1999.
- Sashkin, Marshall. Ed. *Educational Leadership and School Culture*. Richmond: McCutchan Publishing Corporation, 1993.
- Sashkin, Marshall and Molly G. Sashkin. *Leadership That Matters: The Critical Factors for Making a Difference in People's Lives and Organizations' Success*. San Francisco: Berrett-Koehler Publishers, 2003.
- Scheidler, Bill. *Apostles: The Fathering Servant: A Fresh Biblical Perspective on Their Role Today*. Portland: City Bible Publishing, 2002.
- Webster, Scott. *Balance of Leadership and Followership*. Kellogg Leadership Studies Project. College Park: The James MacGregor Burns Academy of Leadership, 1997.

Online Resources

- Christian Leadership World*. Shifnal: The Teal Trust. <http://www.teal.org.uk/index.htm>
- James MacGregor Burns Academy of Leadership*. College Park: University of Maryland. <http://www.academy.umd.edu/home/>
- Harvard Business School*. Boston: Harvard University. <http://www.hbs.edu/>
- Leadership*. North Central Regional Educational Laboratory. <http://www.ncrel.org/sdrs/areas/le0cont.htm>
- Leadership Journal.net*. Carol Stream: Christianity Today. <http://www.christianitytoday.com/leaders/>
- Leadership U*. Addison: Christian Leadership Ministries. <http://www.leaderu.com/menus/issues.html>